

## **PROCESS FOR SERVING AT BROOKWOOD CELEBRATE RECOVERY**

### **PROCESS FOR SERVING AS A CELEBRATE RECOVERY VOLUNTEER:**

1. Volunteer meets with Assimilation Coach to review the volunteer packet and expectations.
2. Volunteer signs Brookwood CR Volunteer Covenant.

### **PROCESS FOR BECOMING A CELEBRATE RECOVERY LEADER APPRENTICE:**

1. Apprentice Candidate is recommended by a Leader or T.E.A.M. member.
2. Candidate completes the abbreviated Apprentice Application.
3. The Ministry Leader confirms that the Candidate meets the requirements for being an apprentice and interviews the candidate.
4. The recommendation is discussed by the entire TEAM during a face-to-face meeting for approval (The Associate Care Pastor should be made aware of any issues that may affect Brookwood Church or the Celebrate Recovery Ministry).
5. A Leader is assigned to mentor the Apprentice.
6. Orientation and signing of the Leaders Covenant.

### **PROCESS FOR BECOMING A CELEBRATE RECOVERY LEADER:**

1. Leader Candidate is recommended by another Leader or T.E.A.M. member.
2. Candidate completes the Leader Application.
3. Assimilation Coach checks references and consults Step Study leaders (and other leaders as needed).
4. Feedback round with the entire TEAM during a face-to-face meeting (The Associate Care Pastor should be made aware of any issues that may affect Brookwood Church or the Celebrate Recovery Ministry).
5. An interview with the Ministry Leader and Assimilation Coach using the Leader Interview Guidelines.
6. Final confirmation from the T.E.A.M. during a face-to-face meeting.
7. Orientation, New Leaders Training and signing of the Leaders Covenant.

### **PROCESS FOR BECOMING A CELEBRATE RECOVERY T.E.A.M. MEMBER OR T.E.A.M. APPRENTICE:**

1. T.E.A.M. Candidate (or T.E.A.M. Apprentice Candidate) is recommended by a T.E.A.M. member
2. TEAM candidate completes the Leader Application (including the specialized T.E.A.M. section).
3. Ministry Leader checks references (and consults with other leaders as needed).
4. Feedback round with the entire TEAM and Associate Care Pastor during a face-to-face meeting.
5. An interview with the Ministry Leader and appropriate Coach(es) for that position using the Leader interview Guidelines.
6. If joining as a full TEAM member and the candidate is married, the spouse is interviewed by the Associate Care Pastor and Ministry Leader.
7. Candidate's final interview with and approval from the Associate Care Pastor.
8. Final confirmation from the T.E.A.M. during a face-to-face meeting.
9. Orientation and signing of new Leaders Covenant

NOTE: If deemed appropriate and convenient, step 4 and 6 interviews may be combined.