

Celebrate Recovery®

Procedure for Directing Someone to Restart or Leave a Step Study

For use by the Leadership T.E.A.M. and Step Study Leaders Only

In order for the Step Study to be a safe place for participants to progress in their recovery, participants need to adhere to the guidance provided in the "Step Study Expectations" document.

When this guidance isn't followed, the next steps are:

1. At the earliest sign of trouble, Step Study leaders should check in with the participant and discuss the situation. See if there's an underlying issue. See if there's a way to get back on track (e.g. making up missed work, correcting a problem behavior, etc.) It's important they be given the chance to correct the situation.
2. If after this, the Leader and co-leader agree that the guidance still isn't being followed, call the corresponding Men's or Women's Training Coach and inform them of the situation. The Training Coach and the Step Study Leaders will discuss strategies to deal with the situation, and whether additional time should be extended to resolve it. The Training Coach will also inform the leadership TEAM that an issue is being addressed.
3. If there is still no resolution, the Training Coach will bring this situation and recommendations to the TEAM and Associate Care Pastor for official review. The participant may be asked to meet with members of the Leadership TEAM and/or the Ministry Leader. If it makes the participant more comfortable, they may bring a support person or accountability partner to that meeting. After the TEAM has had input, the ultimate disposition decision will be made by the Ministry Leader (with guidance from the Associate Care Pastor).
4. If the decision is made for the participant to leave the current Step Study, we normally want to redirect them to start over at step 1 in the next available group. There could be exceptions to this for serious offenses, and in some cases require a restoration plan for continued involvement in Celebrate Recovery.

Note: Some situations may not be appropriate for incremental review. For example, in cases where there's been a break in confidentiality or a there is purposeful undermining of the program, church or leadership, the Training Coach should be called immediately. The Training Coach would in turn escalate to an urgent TEAM discussion and Ministry Leader decision (with guidance from church leadership).

Important Reminder: If someone threatens to harm themselves or others, notify security or call 911. You should then immediately notify the Ministry Leader.